

# Recruiting: Veterinary Assistant

## Who we are

WVS Cambodia, also known as Animal Rescue Cambodia, is a locally registered charity with the mission to create sustainable animal welfare for dogs and cats in Cambodia. We focus on 3 programs:

- Shelter/Community Clinic
- Mission Rabies Cambodia
- International Training Center (ITC)

The ITC is a canine spay/neuter training center at Royal University of Agriculture in Phnom Penh. It aims to train local and international veterinary students in high quality, high volume spay/neuter of dogs.

## Who we need

We are seeking skillful Veterinary Assistants for our ITC. As Veterinary Assistant, you will join a team of 20 staff members, who are passionate about teaching surgical skills. You will work 8 hours per day, 5 days a week (Monday to Friday). You will have stand-by hours for selected weekends roughly once a month. Your responsibilities will be:

- Administer medical treatments and assist during surgery (15 dog spay/neuter per day)
- Caretaking of animals, if needed
- Observe animals and report signs of illness
- Maintain an organized and clean working environment, including equipment maintenance
- Clean and disinfect the working area
- Prepare surgical kits and all relevant supplies, including observation of stock
- Maintain animal medical records
- Assist the veterinary team in any other way necessary

There might be an option to receive training at our ITC in Chiang Mai, Thailand. This opportunity is not yet confirmed and will only be decided later on.

As the ITC is currently under construction, you might be asked to work at our shelter/clinic in Boeung Tumpun for the first months, depending on your starting date.

## You are an ideal fit if:

- You are fluent and confident in English and Khmer.
- You get motivated and inspired by creating positive changes.
- You like to organize and keep track of patient records.
- You appreciate the excitement and are aware of challenges of fast-paced clinic work.
- You can anticipate what your team needs and complete it before someone else notices.
- You have excellent patient care skills and are willing to learn about animal handling techniques in order to provide stress-reducing care for your patients.
- You are a student of life, striving to learn when and whatever you can.
- You have a Bachelor degree in Veterinary Medicine or Animal Husbandry.
- You are committed to long-term employment.

## What we offer

We care about our team members and make our best efforts to provide a fulfilling and healthy working environment. We offer:

- Salary of 450 USD (gross) for a 40-hour week
- 18 days of annual leave; 7 days of paid sick leave
- 2 mental health sick leave days after 1-year employment
- NSSF
- Bonus payments twice a year according to performance (after 1-year employment)
- Seniority payments twice a year
- Overtime payments for working on national holidays
- Inclusive and modern work environment
- Personal fulfillment by being part of a solution-oriented animal welfare organization
- Long-term employment
- Promotion possibilities for exceptional staff

### We would love to hear from you

Are we a good match? Apply by following these instructions carefully:

1. Send your English CV (max. 2 pages) in PDF format. Dare to stand out!
2. Send your English Cover Letter (max. 1 page) in PDF format.
  - a. Tell us: How does your personality and experience bring value to WVS Cambodia?
3. Send your details via EMAIL to [info@ar-cambodia.com](mailto:info@ar-cambodia.com)

Only applications that follow the application instructions above will be considered.