

Recruiting: Community Engagement Coordinator

Who we are

WVS Cambodia, also known as Animal Rescue Cambodia, is a locally registered charity with the mission to create sustainable animal welfare for dogs and cats in Cambodia. We focus on 3 programs:

- Shelter/Community Clinic
- Mission Rabies Cambodia
- International Training Center (ITC)

At our shelter/community clinic, we spay/neuter 10-15 animals (mostly cats) roughly 3-5 days per week. Our veterinary team takes care of up to 30 shelter and in-patient clinic animals daily, while also providing roughly 10 consultation appointments to the community. We visit pagodas and other communities to help care for stray/community animals.

The International Training Center (ITC) is a canine spay/neuter training center at Royal University of Agriculture in Phnom Penh. It aims to train local and international veterinary students in high quality, high volume spay/neuter of dogs.

Who we need

We are seeking a motivated Community Engagement Coordinator who will join our ITC team, but who will partially support the shelter/clinic team as well. You will work 8 hours per day, 5 days a week (Monday to Friday). Your responsibilities will be:

- Arrange spay/neuter of animals with communities such as pagodas
- Regularly visit communities to build a positive and engaging relationship
- Keep records about communities and maintain an organized spay/neuter schedule
- Collect relevant data such as animal population surveys and more
- Coordinate the dog catchers to pick-up and drop-off animals from/in their communities
- Collaborate with the communication team regarding relevant social media posts
- Coordinate with the veterinary team (ITC and shelter/clinic) to ensure continuous spay/neuter numbers
- Arrange community visits with the shelter/clinic team
- Prepare relevant materials and raise awareness within communities about responsible pet ownership and veterinary care such as spay/neuter, preventative care and treatments

As the ITC is currently under construction, you might be asked to work at our shelter/clinic in Boeung Tumpun or in home-office for the first months, depending on your starting date.

You are an ideal fit if:

- You are fluent and confident in English and Khmer.
- You get motivated and inspired by creating positive changes.
- You like to be organized, collect/analyze data and maintain a meticulous schedule.
- You have experience in community outreach, engagement and education.
- You are an excellent communicator, being able to engage people in complex discussions.
- You have a keen interest in animal welfare and you are excited to improve your knowledge about a variety of relevant topics.

- You can work independently with minimal supervision, providing excellent work results.
- You are committed to long-term employment.

What we offer

We care about our team members and make our best efforts to provide a fulfilling and healthy working environment. We offer:

- Salary of 600 USD (gross) for a 40-hour week
- 18 days of annual leave; 7 days of paid sick leave
- 2 mental health sick leave days after 1-year employment
- NSSF
- Bonus payments twice a year according to performance (after 1-year employment)
- Seniority payments twice a year
- Overtime payments for working on national holidays
- Inclusive and modern work environment
- Personal fulfillment by being part of a solution-oriented animal welfare organization
- Long-term employment
- Promotion possibilities for exceptional staff

We would love to hear from you

Are we a good match? Apply by following these instructions carefully:

1. Send your English CV (max. 2 pages) in PDF format. Dare to stand out!
2. Send your English Cover Letter (max. 1 page) in PDF format.
 - a. Tell us: How does your personality and experience bring value to WVS Cambodia?
3. Send your details via EMAIL to info@ar-cambodia.com

Only applications that follow the application instructions above will be considered.