

Currently Recruiting: Veterinary Assistant (shelter/clinic)

WVS Cambodia/Animal Rescue Cambodia is hiring a Veterinary Assistant for our shelter/community clinic.

Who we are

WVS Cambodia, also known as Animal Rescue Cambodia, is a locally registered charity with the mission to create sustainable animal welfare for dogs and cats in Cambodia. We focus on 3 programs:

- Shelter/Community Clinic
- Mission Rabies Cambodia
- International Training Center (ITC)

At our shelter/community clinic, we spay/neuter 10-15 animals (mostly cats) roughly 3-5 days per week. Our veterinary team takes care of up to 30 shelter and in-patient clinic animals daily, while also providing roughly 10 consultation appointments to the community. We visit pagodas and other communities to help care for stray/community animals.

Who we need

We are seeking a compassionate Veterinary Assistant full-time. As Veterinary Assistant you will join our shelter/clinic team consisting of approximately 20 employees. Your working days will be Sunday to Thursday, 8 hours each day. Your responsibilities will be:

- Administer medical treatments to patients, observe animals and report signs of illness
- Prepare animals for surgery and monitor them while under anaesthesia (roughly 15 animals a day)
- Care for animals, including feeding, cleaning, providing comfort and medicating
- Provide enrichment and social interactions to dogs and cats
- Support the veterinarians during consultation appointments with veterinary assistance and customer communication (English – Khmer)
- Maintain an organized and clean working environment, including observation of stock, equipment maintenance/preparation, supply preparation
- Maintain animal medical records on an online shelter management system; assist with any additional administrative tasks
- Assist the veterinary team in any other way necessary

You are an ideal fit if:

- You have excellent patient care skills and enjoy a conversation with your patient.
- You are physically fit to handle 15 surgeries per day and/or care for up to 20 animals on your own.
- You provide clear and confident communication to pet caretakers in English and Khmer.
- You like to organize and keep track of patient details.
- You appreciate the excitement and are aware of challenges of fast-paced shelter/clinic work.
- You can anticipate what your team needs and complete it before someone else notices.
- You are willing to learn about stress reduction and mental well-being techniques for animals to provide the best possible care for your patients.

- You are a student of life, striving to learn when and whatever you can.
- You have a Bachelor or DVM degree in Veterinary Medicine; or you are a current student.
- You are committed to long-term employment.

What we offer

We care about our team members and make our best efforts to provide a fulfilling and healthy working environment. We offer:

- Salary of 450 USD (gross) for a 40-hour week
- 18 days of annual leave; 7 days of paid sick leave
- 2 mental health sick leave days after 1-year employment
- NSSF
- Bonus payments twice a year according to performance (after 1-year employment)
- Seniority payments twice a year
- Overtime payments for working on national holidays
- Inclusive and modern work environment
- Personal fulfillment by being part of a solution-oriented animal welfare organization
- Long-term employment
- Promotion possibilities for exceptional staff

We would love to hear from you

Are we a good match? Apply by following these instructions carefully:

1. Send your English CV (max. 2 pages) in PDF format. Dare to stand out!
2. Send your English Cover Letter (max. 1 page) in PDF format.
 - a. Tell us: How does your personality and experience bring value to WVS Cambodia?
3. Send your details via EMAIL to info@ar-cambodia.com

Only applications that follow the application instructions above will be considered.